



## POSTSECONDARY TEACHING PERMIT

A three (3) year teaching permit issued to individuals who are teaching college courses to high school students where both high school and college credit is earned by the student.

Persons holding a current Nebraska Initial, Standard or Professional certificate do not need to also hold this permit if the dual credit course is covered by their endorsement.

**POSTSECONDARY PERMIT** required of individuals teaching dual credit classes to high school students. If the teacher holds a current regular teaching or administrative certificate, they do not need a postsecondary teaching permit to teach dual credit courses.

### AN APPLICANT MUST:

- Be employed by a Nebraska postsecondary educational entity (community college, college or university, or a regionally accredited non-profit postsecondary education institution), AND
- Be approved by a local school board to teach high school student courses earning college and high school credit, AND
- Submit evidence of meeting the human relations training requirement and fingerprinting requirements, if required.

The new permit will require the Nebraska postsecondary educational entity to:

- Complete and sign Postsecondary Permit Verification form

### FIRST ISSUANCE – How To Apply:

- Submit the Postsecondary Permit Verification form completed by college AND
- The Application form and non-refundable application fee online at [www.education.ne.gov/tcert](http://www.education.ne.gov/tcert) OR Print, complete sign and date the Application form from the Supporting Forms link at [www.education.ne.gov/tcert](http://www.education.ne.gov/tcert) and your payment by check or money order AND
- Record of Residence Form online if you have lived in Nebraska for the immediate past five (5) years, OR Complete a Livescan fingerprint card at a State Patrol office OR two (2) ink rolled fingerprint card(s) and fingerprint fee by check or money order. Order the fingerprint packet at [nde.tcertweb@nebraska.gov](mailto:nde.tcertweb@nebraska.gov) AND
- Official transcripts for a pre-approved course to meet the Human Relations Training requirement OR a written, verified, narrative of your K-12 employment experience which provided you with the opportunity to acquire the six (6) skills. NOTE: The Temporary Certificate, valid for SIX MONTHS, will be issued if the Human Relations Training requirement has not been met.

301 Centennial Mall South, PO Box 94987, Lincoln, Nebraska 68509-4987

Phone: 402-471-0739 - Fax: 402-742-2359

[www.education.ne.gov/tcert](http://www.education.ne.gov/tcert) Email: [nde.tcertweb@nebraska.gov](mailto:nde.tcertweb@nebraska.gov)